



**DEPARTMENT OF THE ARMY**  
U.S. ARMY INSTALLATION MANAGEMENT COMMAND  
U.S. ARMY GARRISON ABERDEEN PROVING GROUND  
BUILDING 4510, 6429 BOOTHBY HILL AVENUE  
ABERDEEN PROVING GROUND MARYLAND 21005-5001

AMIM-APW-WC (200C)

7 January 2022

**MEMORANDUM FOR APG CHILD AND YOUTH SERVICES PATRONS**

**SUBJECT: Temporary Change in Service for Child and Youth Services (CYS) Facility-Based Child Care Operations**

1. This letter is to inform you that recently, our CYS operations have experienced a significant and widespread increase in COVID related cases and/or exposures, resulting in severe staffing shortages and reductions in our capacity. Unlike previous periods which were isolated to specific facilities, the recent surge has impacted virtually all operations at the same time, including support areas such as administrative and food service functions, in addition to direct care areas. This has occurred at a time when our CYS program was already experiencing staffing challenges.

2. Our current situation requires immediate action in order to protect our staff, parents, and of course the children being cared for. Accordingly, in an effort to continue to provide maximum safety for all involved, prevent additional staffing limitations, and to avoid more stringent measures in the future, please be advised that APG CYS will be reducing operations by limiting the number of children allowed in our facilities for care. The reduction in care will begin Monday, January 10, 2022. This action's duration is planned to last for a 30 day period, at which time if our conditions are improved, impacted patrons will be contacted to resume their utilization of our facilities.

3. Parents are advised that beginning 10 January, Priority of Care will be given to currently registered patrons on a space available basis following the priority listing below (priorities are IAW DOD Policy and will be validated with registration documentation):

Priority 1A – CYS Program Staff

Priority 1B.2 -- Single/Dual Active Duty Military

Priority 1B.3 -- Single/Dual Guard/Reserve on Active Duty Orders

Priority 1B.4 -- Active Duty with a Full Time Working Spouse

Priority 1B.5 -- Guard/Reserve on Active Duty Orders with a Full Time Working Spouse

Priority 1C.1 -- Active Duty with a Spouse Seeking Employment or Part Time Working Spouse

Priority 1D.1 -- Active Duty with a Full Time Student Spouse

Remaining spaces will be available to currently registered APG first responder, emergency, and medical services personnel occupying applicable positions, which will be verified.

**NOTE:** In the event that unexpected cases occur from this weekend, care levels could be impacted without notice as early as Monday, 10 January, so please plan accordingly.

4. Patrons who do not fall within the above listed Priorities, will not be provided care in our facilities during this period, and will not be billed to retain their spaces. Your child's space will be held until conditions improve and Priority categories are expanded. Those patrons who fall in


the above priorities will continue to be billed IAW normal procedures. Questions regarding your status with regard to Priorities should be referred to our Parent Central Registration Office at: 410-278-1233; or 410-278-2857.

5. Although this action is planned for a 30 day period, we will re-assess conditions regularly and ease restrictions earlier if possible. If conditions do not improve, an extension to this action is also possible.

6. It is understood and fully acknowledged that this may cause hardships for those families that will temporarily lose care, and with little notice. However, as previously mentioned, this action is needed to reverse the negative trends in our operations and to preclude even further reductions in service levels in the future. Our situation is clearly unprecedented. Rest assured that CYS, FMWR, and the Command would not support this type of immediate action if it was not required.

7. In the meantime, please know how much we appreciate your patronage, patience, and understanding as we work very hard to get through this period with you. Our CYS staff have been extremely dedicated and courageous throughout this period, and we are proud of their work. Needless to say, the quality of their care will not be impacted by these temporary changes, and your children will continue to be their top priority.

8. Should you have any questions or comments please contact our CYS Coordinator, Mr. Dave VanderHeyden at 410-278-2223, or myself at 410-306-4521.



JOSEPH MOSCONE  
Director, Family and Morale  
Welfare and Recreation