

APGMWR

Picnic Area Reservation Form
Main Office: Outdoor Recreation Service Center
BLDG 2184 Swan Creek Drive, APG, MD 21005
(410)278-4124

<http://www.apgmwr.com/recreation-and-sports/picnic-areas>

Date Requested: _____ Start Time: _____ End Time: _____

Last Name: _____ First Name: _____

Please check your eligibility status:

- Active Duty Retired Military Contractor Full time on post
 DOD Civilian Emp. Retired Civilian 100% Disabled Vet
 Family Member of Eligible Patron (If so check eligibility status as well)

of Patrons Eligible: _____ # of Patrons Non- Eligible: _____

Phone Number: _____ Email: _____

Organization (if applicable): _____

Location Requested

Shore Park (Aberdeen Area)

Please check one or more if the following locations below:

- Whole Park (3 pavilions-300 people)-\$340
 Pavilion A- (closest to the restrooms-100 people)-\$100
 Pavilion B-(middle-100 people)-\$100
 Pavilion C-(closest to the playground-100 people)-\$100

Woodpecker Point (Aberdeen Area)

- \$50 (50 people)

Skippers Point (Edgewood Area)

- \$50 (50 people)

Reservation Policies:

1. \$10 non-refundable admin fee is due at the time of the reservation.
2. Patron will be contacted 48 hours prior the day of event to finalize reservation with full payment including deposit. (Deposits: Shore- \$50 / Woodpecker & Skippers- \$25)
3. Cancellation date is 14 days prior. You must notify ODR of cancellation in writing on or before the cancellation date.
4. Rosters for large non ID card holder reservations (over 100) are due 14 business days prior to the picnic.
5. Shore Park restroom keys must be signed for prior to the picnic at Bldg. 2184-Outdoor Recreation Service Center. Keys are issued Monday thru Friday between 10 am-4 pm.

I understand I must be eligible MWR patron as described in IAW-AR-215-1. I have read the APGMWR Reservation policies and Picnic Rules and agree to abide by them; failure to follow the rules may result in immediate removal from the picnic area.

POC Signature: _____ Date: _____

MWR Staff Acknowledgement: _____ Date: _____

Staff Only- Cancellation Date: _____



APGMWR Outdoor Recreation Picnic Area Policies

Main Office: Outdoor Recreation Service Center Building
2184 Swan Creek Drive, APG, MD 21005 (410)278-4124
<http://www.apgmwr.com/recreationandsports/picnicareas>

1. \$10 non-refundable admin fee is due at the time of the reservation.
2. Patron will be contacted 48 hours prior to the reservation to finalize the reservation with full payment including deposit. (Deposits: Shore- \$50/ Woodpecker & Skippers \$25)
3. Cancellation date is 14 days prior. You must notify ODR of cancellation in writing prior to the picnic.
4. For parties with large count of non-ID Card holders (over 100) a roster is due by cancellation date. Which is two weeks which is 14 days prior.
 - a. Any guest without a Government ID must get a visitors pass when entering APG at gate 715 Visitor Center. MWR is not responsible for extended wait times at the gate because of non-eligible ID holders. Refunds will not be provided for extended wait times.
5. Please be aware: If you have not reserved the entire facility then there may be other customers utilizing the area. For reservations at Shore Park, if you have not reserved all 3 pavilions, there may other customer at the remaining pavilions, each pavilion holds 100 people.
6. Patrons are responsible for leaving the pavilions a clean condition, free from any debris or litter. All trash and disposable items must be carried out or placed in the centrally located dumpster. It is advised to bring additional trash bags to compensate for excess trash.
7. All charcoals must be cooled and discarded properly in the designated areas.
8. Shore Park restroom keys and the picnic game bag must be signed for prior to the picnic at Building 2184 (ODR Service Center). Keys are issued Monday thru Friday between 10 am and 4 pm.
 - a. Shore Park bathrooms must be left in the same condition they were when you entered the facility.
9. Music must be played at reasonable noise levels so not to disturb other picnickers/residents/facility users.
10. All picnic tables must be placed back in the designated pavilion in the way in which they were found.
11. **NO pets** are permitted at the picnic areas.
12. Park in designated parking areas only within the park. Blocking the entrance and exit to the picnic area/ campground is prohibited. Park area is shared with campground patrons. **Shore Park-** Parking on School Street is prohibited.
13. Users of APGMWR Picnic Areas and its amenities do so at their own risk.

By signing below you agree to the above listed policies.

Patron Name: _____ Date: _____

Staff Verification: _____ Date: _____